



Date: January 1st 2021

Memorandum To: All Minor Land Division Applicants

Regarding: Submittals of Minor Land Division applications and Submittals of Lot Combination applications

From: Steve Abraham, Planning Manager 

On January 1st, The Pinal County Planning Department is adopting an all digital policy for Minor Land Division submittals. We have an online portal and can accept via email as well. The purpose of our change is to move to a digital back up system, that requires all applications be the same type of file.

To this end, Pinal County Planning staff will be providing assistance with the use of the online portal if needed.

The application checklist will still include a survey but will not require printing.

We have provided a "how to" manual that illustrates an easy procedure to generate an online account through our system.

The final step of the Minor Land Division and Lot Combination will require an in person signature on the mylar, after approval.

In the event a person is unable to submit via these channels, we will assist as necessary.

Planning Staff thanks you in advance for helping to save paper and decrease storage costs.

COMMUNITY DEVELOPMENT
Planning Division