

## **RULE 7 – APPOINTMENT/ASSIGNMENT**

### **7.01 FILLING OF VACANCIES**

All vacancies in the classified service which are not filled by promotion, or demotion, shall be filled by an employee on initial probation or a reappointment.

### **7.02 REAPPOINTMENT**

The appointment of a person who was a former regular status law enforcement officer who was laid off by reasons of lack of funds or work, curtailment of program, or other reason and through no fault of the law enforcement officer shall constitute reappointment. A person so reappointed shall be subject to the successful completion of an initial probationary period unless previously completed in accordance with these Rules.

### **7.03 TEMPORARY APPOINTMENT/ASSIGNMENT**

A. When the services of a law enforcement officer are needed temporarily for up to thirty (30) working days in a budgeted position of higher classification, the Sheriff may assign a law enforcement officer noncompetitively to a temporary appointment/assignment. When the services of a law enforcement officer are needed temporarily for more than thirty (30) working days in a position of higher grade with the Office, the law enforcement officer may be appointed to that position for a period up to one (1) year. A competitive process may be used to fill any appointment, which exceeds (30) working days, if deemed necessary by the Sheriff. Temporary assignment to the position of Detective/Investigator may be made non-competitively as outlined in PCSO Policy 611.

B. A law enforcement officer is eligible for temporary appointment/assignment only if that law enforcement officer meets the minimum qualifications of the classifications as determined by the Director in consultation with the Business Liaison or outlined in PCSO Policy.

C. When a temporary appointment/assignment is made, a promotional increase commensurate with the increased responsibility will be awarded. If the assigned position qualifies for assignment pay, the law enforcement officer will receive a five (5%) percent assignment pay increase for the duration of the qualifying assignment. If a law enforcement officer holds more than one qualifying position, only one assignment pay increased shall be made. When a law

enforcement officer returns to his/her primary responsibilities at the conclusion of the temporary assignment, the promotional increase will be forfeited.

D. A temporary appointment/assignment to a position not covered by these Rules shall not result in abridgment of any rights the law enforcement officer may have prior to detail.