



REFUND REQUEST FORM

Pinal County
Development Services
PO Box 749
Florence, AZ 85132

Date: _____
Tracking #/Plan# _____
Permit # _____
Project Address:

Mail Refund Request to:

Name: _____
Mailing Address: _____
City: _____ **State:** _____ **Zip:** _____
Requestor's Phone #: _____
Requestor's Email: _____
Requestor's Signature: _____

Reason for Refund Request:

Please attach a along with this form, a copy of the permit (if applicable) and a receipt showing the fees paid in which you are requesting a refund.

****Please note: Development Services Departments may refund up to 50% of permit fees. Permit fees are nonrefundable after commencement of construction. Permits considered to be expired are also non-refundable. Plan Review Fees are non-refundable after completion of the plan review and Zoning Fees are non-refundable after permit application submittal.****

FOR OFFICE USE ONLY – Fees Paid and Refund Breakdown	
Building Safety Fees: \$ _____	% Refund = _____ = Total Refund \$ _____
Building Safety Approval: _____	
Planning & Development Fees: \$ _____	% Refund = _____ = Total Refund \$ _____
Planning Approval: _____	
Impact Fees: IFA ___ Parks \$ _____	Public Safety: \$ _____ Streets \$ _____
Impact Fee Coordinator Approval: _____	
Public Works Comments/Approval: _____	
Air Quality Comments/Approval: _____	
Total Refund: \$ _____	
Development Services Director Approval: _____	