

11 FOOTING DESIGN & SETBACK  
13 STEM WALL  
14 ROUGH PLUMBING (UNDERSLAB)  
15 PRE- FLOOR  
16 PRE- POST TENSION  
17 UNDERGROUND ELECTRIC  
20 FRAMING (TO INCLUDE ROUGH –INS)  
23 HVAC SYSTEM  
24 ROUGH ELECTRIC  
25 ROOF NAIL  
26 STRAP AND SHEAR  
31 GROUT (EVERY 4' MAXIMUM)  
32 BOND BEAM  
41 DRYWALL FASTENERS  
42 LATH  
44 INSULATION  
51 ELECTRICAL SERVICE  
52 GAS LINE SERVICE  
53 SEWER OR SEPTIC LINE  
54 CONSTRUCTION POWER  
55 WATER SERVICE  
61 PRE-GUNITE (POOL)  
90 FINAL (IF INSPECTION REQUIRES GAS SERVICE  
TO BE TURNED ON, A CODE 52 MUST ALSO BE  
SCHEDULED)  
93 DEMOLITION

## Single Family Residence

Additions/Alterations

Walls/Fences

Demolition

Solar

Pool/Spa

**Pinal County Community  
Development**

**Building Safety Division**

**Inspection Request  
Directions and User's Guide**

**Single Family  
Residence**

**Before calling you will need:**

- A touch-tone telephone
- A site-specific Permit Number
- An Inspection Code(s)

**Pinal County Building Safety**  
31 N. Pinal Street, Bldg. F  
P.O. Box 2973  
Florence, AZ 85132  
Phone: (520) 866-6442  
Fax: (520) 866-6517  
[buildingsafety@pinal.gov](mailto:buildingsafety@pinal.gov)

[www.pinalcountyaz.gov](http://www.pinalcountyaz.gov)

**Inspection Line**  
(520) 866-6299 or (800) 208-6897 ext. 6299

## Choose from the following:

- Press (1) **Schedule an Inspection**  
Press (2) **Reschedule or Cancel an Inspection**  
Press (3) **Retrieve Inspection Results**  
Press (4) **Receive Plan Review Information**  
Press (5) **Request copy of Cert. of Occupancy  
Or Certificate of Installation**  
Press (0) **Speak to a Representative**  
Press (#) **End Call**

## Schedule an Inspection (1)

### **Press 1 for Building Permit**

\*If your permit starts with PER, press 1  
(Enter 7 digit numeric portion of permit)

\*If your permit has an E, S, W, or N as the  
third character, press 2  
(Enter 6 digit numeric portion of permit)

**OR**

### **Press 2 for Mobile Home, Modular or Park Model** (Enter 5 digit numeric portion of permit)

**NEXT**

Enter the **2 digit Inspection Code** or you may hear  
a list of inspection codes by pressing (\*)

**Select the Inspection Date.** *You can schedule your  
inspection up to 3 days ahead, please keep in mind  
the cut off time to schedule an inspection is 12:00 am  
(midnight) for the same business day.*

**Press 1** to leave a message for inspector or **Press 2** to  
leave no message.

To hear confirmation and hang up, press 1

To schedule another inspection on this permit, press 2

To schedule an inspection on different permit, press 3

## Reschedule or Cancel an Inspection (2)

- **Press 1** for Building Permit
- **Press 2** for Mobile Home, Modular or  
Park Model Permit
- Enter the **2 digit Inspection Code**
- To cancel inspection, **press 1**
- To reschedule inspection, **press 2**

## Retrieve Inspection Results (3)

- **Press 1** for Building Permit
- **Press 2** for Mobile Home, Modular,  
or Park Model Permit
- Enter the **2 digit Inspection Code**

**After you have listened to the inspection  
results, if necessary, you will be able to:**

- **Press 5** to reschedule inspection
- **Press 1** to end call
- **Press 2** to hear more results
- **Press 3** to hear results on different  
permit
- **Press 4** to return to Main Menu
- **Press 9** to repeat Menu

## Receive Plan Review Information (4)

- If your permit starts with PER, **press 1**  
(Enter 7 digit numeric portion of permit)
- If your permit has an E, S, W, or N as the  
third character, **press 2** (Enter 6 digit  
numeric portion of permit)

**After you have listened to the plan review  
status, you will be able to:**

- **Press 5** to have copy of plan review  
results faxed to you
- **Press 1** to end the call
- **Press 2** to repeat plan review information
- **Press 3** to receive plan review  
information on different permit
- **Press 4** to return to Main Menu
- **Press 9** to repeat Menu

## Certificate of Occupancy (5)

- **Press 1** for Certificate of Occupancy  
(Enter 7 digit numeric portion of permit)
- **Press 2** for Certificate of Installation  
(Enter 5 digit numeric portion of permit)

**After verification that Certificate can be  
issued you will be able to:**

- **Press 5** to receive a fax copy of your  
Certificate.
- **Press 1** to end call
- **Press 2** to repeat information
- **Press 3** to check status on another permit
- **Press 4** to return to Main Menu
- **Press 0** to speak with staff
- **Press 9** to repeat Menu