

| | |
|----|---|
| 11 | FOOTING DESIGN & SETBACK |
| 13 | STEM WALL |
| 14 | ROUGH PLUMBING (UNDERSLAB) |
| 15 | PRE- FLOOR |
| 16 | PRE- POST TENSION |
| 17 | UNDERGROUND ELECTRIC |
| 20 | FRAMING (TO INCLUDE ROUGH-INS) |
| 22 | ROUGH MECHANICAL |
| 23 | HVAC SYSTEM |
| 24 | ROUGH ELECTRIC |
| 25 | ROOF NAIL |
| 26 | STRAP AND SHEAR |
| 31 | GROUT (EVERY 4' MAXIMUM) |
| 32 | BOND BEAM |
| 41 | DRYWALL FASTENERS |
| 42 | LATH |
| 43 | ABOVE CEILING |
| 44 | INSULATION |
| 51 | ELECTRICAL SERVICE |
| 52 | GAS LINE SERVICE |
| 53 | SEWER OR SEPTIC LINE |
| 54 | CONSTRUCTION POWER |
| 55 | WATER SERVICE |
| 58 | PLUMBING |
| 90 | FINAL (<i>IF INSPECTION REQUIRES GAS SERVICE TO BE TURNED ON, A CODE 52 MUST ALSO BE SCHEDULED</i>) |
| 92 | KITCHEN EXHAUST |
| 93 | DEMOLITION |
| 94 | CONDITIONAL C OF O |

Commercial

New Commercial

Tenant Improvement

Signs

Walls/Fences

Demolition

Grading

Commercial Solar

Pinal County Building Safety

31 N. Pinal Street, Bldg. F

P.O. Box 2973

Florence, AZ 85132

Phone: (520) 866-6442

Fax: (520) 866-6517

buildingsafety@pinalcountyz.gov

www.pinalcountyz.gov

Pinal County Community Development

Building Safety Division

Inspection Request Directions and User's Guide

Commercial

Before calling you will need:

- A touch-tone telephone
- A site-specific Permit Number
- An Inspection Code(s)

Inspection Line

(520) 866-6299 or (800) 208-6897 ext. 6299

Choose from the following:

- Press (1) **Schedule an Inspection**
Press (2) **Reschedule or Cancel an Inspection**
Press (3) **Retrieve Inspection Results**
Press (4) **Receive Plan Review Information**
Press (5) **Request copy of Cert. of Occupancy
Or Certificate of Installation**
Press (0) **Speak to a Representative**
Press (#) **End Call**

Schedule an Inspection (1)

Press 1 for Building Permit

*If your permit starts with PER, press 1
(Enter 7 digit numeric portion of permit)

*If your permit has an E, S, W, or N as the
third character, press 2
(Enter 6 digit numeric portion of permit)

OR

Press 2 for Mobile Home, Modular or Park Model (Enter 5 digit numeric portion of permit)

NEXT

Enter the **2 digit Inspection Code** or you may hear
a list of inspection codes by pressing (*)

Select the Inspection Date. *You can schedule your
inspection up to 3 days ahead, please keep in mind
the cut off time to schedule an inspection is 12:00 am
(midnight) for the same business day.*

Press 1 to leave a message for inspector or **Press 2** to
leave no message.

To hear confirmation and hang up, press 1

To schedule another inspection on this permit, press 2

To schedule an inspection on different permit, press 3

Reschedule or Cancel an Inspection (2)

- **Press 1** for Building Permit
- **Press 2** for Mobile Home, Modular or
Park Model Permit
- Enter the **2 digit Inspection Code**
- To cancel inspection, **press 1**
- To reschedule inspection, **press 2**

Retrieve Inspection Results (3)

- **Press 1** for Building Permit
- **Press 2** for Mobile Home, Modular,
or Park Model Permit
- Enter the **2 digit Inspection Code**

**After you have listened to the inspection
results, if necessary, you will be able to:**

- **Press 5** to reschedule inspection
- **Press 1** to end call
- **Press 2** to hear more results
- **Press 3** to hear results on different
permit
- **Press 4** to return to Main Menu
- **Press 9** to repeat Menu

Receive Plan Review Information (4)

- If your permit starts with PER, **press 1**
(Enter 7 digit numeric portion of permit)
- If your permit has an E, S, W, or N as the
third character, **press 2** (Enter 6 digit
numeric portion of permit)

**After you have listened to the plan review
status, you will be able to:**

- **Press 5** to have copy of plan review
results faxed to you
- **Press 1** to end the call
- **Press 2** to repeat plan review information
- **Press 3** to receive plan review
information on different permit
- **Press 4** to return to Main Menu
- **Press 9** to repeat Menu

Certificate of Occupancy (5)

- **Press 1** for Certificate of Occupancy
(Enter 7 digit numeric portion of permit)
- **Press 2** for Certificate of Installation
(Enter 5 digit numeric portion of permit)

**After verification that Certificate can be
issued you will be able to:**

- **Press 5** to receive a fax copy of your
Certificate.
- **Press 1** to end call
- **Press 2** to repeat information
- **Press 3** to check status on another permit
- **Press 4** to return to Main Menu
- **Press 0** to speak with staff
- **Press 9** to repeat Menu