

### Youth Who Requires Additional Assistance

ARIZONA@WORK Pinal County defines the “youth who requires additional assistance” as an individual who needs additional assistance to complete an educational program, or to secure and hold employment. Not more than five percent of all In-school enrolled in the program each year are eligible **only** based on the “requires additional assistance” criterion.

*(Note: All In-School/Out-of-school Youth must be low income unless included in the 5% low-income exception)*

Out of School Youth (OSY)		
In addition to meeting the low-income eligibility criteria, a youth who needs additional assistance may be eligible for ARIZONA@WORK Pinal County Youth Services <i>if one of the following criteria is met under this category:</i>		
Section	Policy Provision	Documentation Needed
Poor Work History/Underemployed	Has poor, limited or no work history and/or sporadic employment and is no longer employed or is seeking employment for the last 2 months, but remains unemployed or underemployed.	<ul style="list-style-type: none"> <li>▪ Work History Form</li> <li>▪ Case notes</li> </ul>
Has Incarcerated Parent(s)	One or both parents is incarcerated	<ul style="list-style-type: none"> <li>▪ Legal Document</li> <li>▪ Self-Attestation</li> <li>▪ Case Note</li> </ul>
Occupational Skills/ Further Education Deficiency	Lack of educational, occupational and/or technical training that reduces opportunities for gainful employment and causes income poverty; poor access to quality education and job opportunities	<ul style="list-style-type: none"> <li>▪ Work History Form</li> <li>▪ Self-Attestation</li> <li>▪ Case Note</li> </ul>
Counseling Services	Is receiving or has received additional services through a licensed Counseling/Rehabilitation Agency.	<ul style="list-style-type: none"> <li>▪ Referral/Letter from Agency</li> </ul>
In School Youth (ISY)		
In addition to meeting the low-income eligibility criteria, a youth who needs additional assistance may be eligible for ARIZONA@WORK Pinal County Youth Services <i>if one of the following criteria is met under this category:</i>		
Section	Policy Provision	Documentation Needed
Poor School Attendance	Has displayed chronic poor attendance within the last school quarter and/or has an attendance rate of less than 85%.	<ul style="list-style-type: none"> <li>▪ School Record</li> </ul>
Alternative Schooling	Is currently attending an alternative school/education program that leads to a High School Diploma or High School Equivalency.	<ul style="list-style-type: none"> <li>▪ School Record</li> </ul>
At Risk of Drop Out	Is currently at risk of dropping out of school, as determined by referral from a school staff person, probation officer, or other responsible person with proper documentation and/or possesses unsatisfactory grades, GPA, and/or amount of credits.	<ul style="list-style-type: none"> <li>▪ School Record</li> </ul>
School Disciplinary	Has received or is receiving continuous disciplinary actions and/or is under a type of academic probation.	<ul style="list-style-type: none"> <li>▪ School Record</li> </ul>
Counseling Services	Is receiving or has received additional services through a licensed Counseling/Rehabilitation Agency.	<ul style="list-style-type: none"> <li>▪ Referral/Letter from Agency</li> </ul>
COVID-19 Challenges	Has been negatively impacted academically due to the COVID-19 pandemic as a result of school closures and virtual learning, or has faced mental health challenges	<ul style="list-style-type: none"> <li>▪ School Record</li> <li>▪ Self-Attestation</li> <li>▪ Case notes</li> </ul>

	including grief, depression and anxiety as a result of COVID-19 pandemic.	<ul style="list-style-type: none"><li>▪ Referral/ Letter from Agency</li><li>▪ Medical Records</li></ul>
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